

SBA 106
APPLICATION FOR AMENDMENT

COMPREHENSIVE EDUCATIONAL FACILITIES PLAN APPLICATION FOR AMENDMENT

To be submitted to the SBA and the WVDE

COUNTY: _____

DATE: _____

AMENDMENT #: _____

AMENDMENT TYPE(s):

A. Budget___B. Project___C. Overall Plan___

Date Amendment Approved by LEA: _____

Signature-County Superintendent: _____

Briefly describe the nature of the amendment and/or scope of work to be completed:

A. BUDGET AMENDMENTS FOR PREVIOUSLY APPROVED PROJECT WITHIN THE CURRENT CEF

Include a revised CEF finance plan summary sheet and any other altered CEF pages with revision date as per Section E to specifically reflect the project expenditures requested in this amendment. Briefly describe the need to adjust the present budget.

		Budget Amount
1. Total project budget previously approved in CEF		\$ _____
a. SBA Grant	\$ _____	
b. Other (describe)	\$ _____	
2. Amendment to this project budget (+/-)		\$ _____
a. SBA Grant	\$ _____	
b. Other (describe)	\$ _____	
3. Total amount of this project if amendment is approved		\$ _____

B. AMENDMENT TO EXISTING OR NEW PROJECT (Complete information on reverse side of form if 2, 3, or 4 are checked below)

- | | |
|---|---|
| 1. ___Revise the scope of an existing project | 2. ___Add a new project not currently in CEF |
| 3. ___New addition or renovation project | 4. ___Technology and/or bldg. infrastructure improvements |

Provide a revised budget in Part A for the project(s) affected by this amendment. Also, provide replacement sheets for the current approved plan on file in the SBA and WVDE offices for all chapters of the plan affected by the amendment. Include revision dates on all replacement sheets as per Section E.

C. OVERALL PLAN AMENDMENT (Complete Information on Reverse Side of Form)

Amendments to the overall plan are defined as those changes that alter the educational delivery models (grade configuration, delivery system, etc.) or dramatically affect the major elements of the CEF identified in State Board Policy 6200, Chapter 1, Handbook on Planning Schools or Goals and Objectives of the SBA (West Virginia Code 18-9D-15). Provide replacement sheets for the current approved plan on file in the SBA and WVDE offices for all chapters of the plan affected by the amendment include revisions dates on all replacement sheets as per Section E.

D. AMENDMENT JUSTIFICATION AS REQUIRED IN WEST VIRGINIA CODE 18-9D-15
(Attachment additional backup information, if required)

1. Describe how the amendment alters the current ten-year comprehensive educational facilities plan, project, finance plan and changes in the scope of the project. (Narrative)
2. Provide the impact of this amendment upon the educational opportunities of students and the budget of the LEA. (Narrative)
3. Describe how the existing facility plan does not and the proposed amendment does meet the following goals of the SBA:
 - a. Student Health and Safety
 - b. Economy of Scale
 - c. Travel Time
 - d. Multi-County Project
 - e. Curricular Improvements
 - f. Educational Innovations
 - g. Adequate Space

E. SUBMISSION OF REVISED CEFPP PAGES

List the page numbers changed in the CEFPP by this amendment, attach the altered pages to this form, place the revision date (revised [date]) on the bottom right hand corner of each revised page and submit one copy to both the SBA and the WVDE. If additional pages are required, use the page number from the preceding page in the CEFPP and add successive letters, i.e., 47, 47a, 47b, 48.

FOR SBA AND SDE USE ONLY

Project Number: _____ Previous Budget Approved: \$_____ Amended Budget Approved: \$_____

SBA APPROVAL DATE: _____ **SDE APPROVAL DATE:** _____

SBA/WVDE 106
sba106appforamendment